



# TREDYFFRIN TOWNSHIP LIBRARIES

TREDYFFRIN PUBLIC LIBRARY & PAOLI LIBRARY

**Title:** Children's Librarian

**Employer:** Tredyffrin Township, An Equal Opportunity Employer

**Location(s):** Paoli Library; 18 Darby Rd; Paoli, PA 19301

**Hours:** 37.5 hours a week.

**Salary:** \$35,000 - \$40,000 DOQ

**Benefits:** Health benefits (including dental, prescription, & vision), Pension, Vacation.

**Duties:**

Tredyffrin Township is seeking an enthusiastic, friendly, and motivated individual to provide and coordinate library services for children from birth to grade 6 at Paoli Library, including:

- Planning, implementing, and overseeing all programming and activities for children
- Promoting programs through in-house flyers, video marquee slides; and monthly event calendars
- Coordinating the development and maintenance of the children's collection
- Providing reader's advisory and reference services to children and their affiliated adults
- Assisting patrons in the use of library materials.
- Providing one-on-one technology instruction to children and families as needed (eBooks, internet searching, catalog searching)
- Initiating and implementing outreach and library advocacy to schools and organizations with the goal of increasing visibility within the community
- Supervising all library part-time employees and volunteers.

**Minimum Qualifications:**

Education: ALA accredited Master's Degree in Library Science

Experience: At least one year direct children's programming experience  
Considerable knowledge of children's literature  
Basic knowledge of child development and child safety  
Supervisory experience preferred

**To Apply:**

Send cover letter, résumé and three (3) professional references to:

Christopher Kibler, Director

Tredyffrin Public Library

582 Upper Gulph Road

Strafford, PA 19087

[ckibler@ccls.org](mailto:ckibler@ccls.org)

Position open until filled.

Successful candidate is subject to background checks and drug screening.